

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, May 8, 2025
NBH Media Center
4:00 p.m.

Attending: Mrs. Joyce Wilson, Mr. Lance Marrano, Mr. Bob Amin, Mr. Tim Parker, Mr. Waylon Thompson, Mrs. Tiffany Ennis, Mr. Daniel Brewer, Ms. Jennifer McCabe

Absent: Mrs. Scotti Haney

Others attending: Mr. Mike Burke, Mrs. Brittany Lewis

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mrs. Wilson
- III. Prayer** – Mr. Thompson
- IV. Approval of Agenda** – Mr. Thompson asked that Action item “I” – Approval of CEO contract be moved to Item C and made a motion to approve the agenda with that change. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 04/03/2025 – Mr. Parker made a motion to approve the minutes as presented. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.
- VI. Video Presentation**
- VII. Student Recognitions**

After student recognitions, Mr. Parker made a motion to move item “J”-Board Elections to item “D” as he would like as many board members present for board elections as possible and Mr. Thompson will have to leave early. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
- VIII. Introduction of Board Candidates**
- IX. Action Items**
 - A. Presentations by Department of Health and PanCare – After the presentation, Mr. Parker asked for this item to be tabled until the next meeting to give time to review the contract and proposals. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.

Mr. Parker made a motion to move item I – “Approval of CEO Contract” to item B. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.

 - B. Approval of CEO Contract – moved to item B. After discussion, Mr. Parker made a motion to set the contract salary at \$138,000 and retroactively pay that salary to the date that the CEO was named as interim CEO. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
 - C. Board Elections – moved to item C. Ms. Maddox passed out the ballots, and Mr. Burke tallied the results. All incumbents running for reelection were elected, and Mr. Brandon Aldridge was elected to the open seat. Mr. Marrano made a motion to move Board officer elections until the June meeting. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - D. Presentation and Potential Approval of NAI/TALCOR Proposal – After the presentation of offers and some discussion, Mr. Marrano made a motion to counter the offers with a

flat sale price of \$1.2 million, not contingent on the number of lots. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.

- E. Ratification of Contract for Adjacent BH Property – Mr. Burke presented the details of this item. Mrs. Ennis made a motion to accept the contract as presented at \$500K. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- F. Approval of NBH MS Dismissal – After presentation by Mrs. Morris, Mr. Parker made a motion to approve the dismissal as presented. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
- G. Approval of the Renewal of Line of Credit with Synovus Bank – Mrs. Ennis made a motion to approve the renewal of the line of credit as presented. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.
- H. Approval of policy updates – technical updates – Mr. Brewer made a motion to approve the technical updates to policies. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- I. Approval of advertisement of Updated Leave Policies for Support Staff (Policy 4430.03 and 4430.06) – Mr. Parker made a motion to approve the advertisement of these updated policies as presented. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
- J. Approval of updated Job Descriptions (PreK teacher, PreK Assistant Director, Aftercare Assistant Director) – Mr. Brewer made a motion to approve the updated job descriptions as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.

X. Informational Items

- A. President's Report – Evaluations are upcoming for the CFO and Compliance Specialist. Two board members are appointed to individually evaluate each employee. Mr. Marrano and Mrs. Wilson will evaluate the Compliance Specialist, and Mrs. Ennis and Mrs. Wilson will evaluate the CFO. Mrs. Lewis and Mr. Tate announced all of the senior activities coming up.

XI. Announcements

- A. The next agenda meeting will be Thursday, May 29th at 9:00 a.m. Please get any items for discussion to Mrs. Wilson or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, June 5th at 4:00 p.m. at the NBH Media Center.

XII. Public Comments – Megan Gold addressed the board. The CFO announced Wayne Elmore's retirement, and there will be a luncheon for him on May 28th at 11 a.m. Heather Pike addressed the board. Jennifer Adams addressed the board.

XIII. Board Comments – Ms. McCabe addressed the board about the students crossing Highway 390 from the school, and the safety issues involved. Mrs. Bohac gave some information regarding this. Mr. Marrano spoke about possibilities with the traffic and safety issues as well. Mr. Brewer thanked the board for their support during his term and spoke about the great experience he has had and his appreciation for all. Mrs. Ennis thanked Mr. Brewer for his service and thanked the other board candidates for their interest. Mr. Marrano asked if there was a summer retreat planned for faculty. Mrs. Lewis stated there would be one next summer. Mrs. Wilson mentioned the possibility of a summer workshop for the board focusing on policy. Mrs. Wilson also stated her appreciation to Mr. Brewer for his service.

XIV. Adjournment – 6:35 p.m.

